



# Goring Village Hall

## Minutes of Village Hall Committee Meeting Wednesday 10/01/18 at 7.30pm, in the Belleme Room

**Present:** Bernard Novell, chairman (BN), Mrs Linda Palmer, acting minutes secretary (LP), Phil Robson (PR), Bill Jackson (BJ), Mike Baker (MB), Roger Wood observing  
**Apologies:** Ms Jeanette Rosato (JR) Mrs Sally Wicks (SW), Bryan Urbick (BU), John Barrett (JB), Yvonne Braby (YB)  
 Mentioned in the minutes : Paul Carter (PC) and Bill Norman (BNo)

		Actions by
<b>Minutes of the meeting held on 08/11/17</b>	These were agreed and passed for publication on the website	BN
<b>Matters Arising</b>	Some matters arising are covered as agenda items.  A frames are being delivered next week.  A new body microphone has been purchased; this does not replace the existing hand held one. PR will update the user guide.  Shrub pruning to be done a little later in the season.	LP/PC  PR  BN
<b>Chairman's Report</b>	A copy of the full report is available as a separate document.  The problem with PA switching can not be resolved short term but will be addressed as part of the stage project.  Hot water and heating boiler: a simple scope of works should be ready for putting out to tender next month.  PAT testing is almost complete. Agreed there is no requirement to retest items that are hard wired.  New keys were distributed to Trustees present. All other key holders will be written to this week to advise of the changes and the need to collect their keys from Inspirations before 26 <sup>th</sup> Jan.	MB  BN  BN  BN

<p><b>Chairman's report continued</b></p>	<p>After discussion we agreed there is no need for the internal Garden Room door to be locked</p>	
<p><b>Treasurer's report</b></p>	<p>The accounts had been circulated prior to the meeting. Some costs have increased (including gas and electricity which is disappointing) Income from Room Hire increased for each period apart from November and December which was £6K less. B No to be asked to look into possible reasons.</p> <p>BJ offered to negotiate with the insurance company when the policy is due for renewal. BN will put him in touch with Tessa Hall from County First as she may be able to advise.</p> <p><b>Bank Move</b> BU now has all the information required for application to Lloyds Bank in Wallingford</p>	<p>BN/BN0</p> <p>BN/BJ</p> <p>BU</p>
<p><b>Fund Raising Events</b></p>	<p>December Food Fair : A written report had been circulated by SW. A very pleasing total of £1,417.13 was raised from an enjoyable day. Next year we will appoint one person to be responsible for all the money. We will also consider a better layout using the Garden Room as there was insufficient space for serving drinks and lunches.</p> <p>Murder Mystery 27<sup>th</sup> January: this has been advertised and some tables sold. LP expressed some concern that South Stoke is hosting an identical fundraising evening the previous week at a cheaper ticket price. LP to liaise with BU to clarify what help needed.</p> <p>Barn Dance 10th Feb Advertising in place. All urged to sell tickets to their friends. Help may be needed on the bar. Also donations of raffle prizes.</p> <p>Sounds of the Sixties 10<sup>th</sup> March SW has expressed some concern about the costs of running this event. BJ confident they are reasonable. SW and LP not available to assist on this date therefore other Trustees asked to be available if possible. Friends of GVH can be approached to help with the bar. LP to organise rota.</p>	<p>SW/LP</p> <p>LP</p> <p>All</p> <p>LP</p>

<b>Booking System</b>	<p>We need to change to version 2 of Hallmaster by the end of March. B No has not reported any problems. Initially he will need to invoice from the old system, eventually the invoices should become semi - automatic.</p> <p>It is still not certain that the public will be able to view the diary without being able to enter/amend a booking.</p>	
<b>MRI report</b>	<p>Doormat has been installed by front door (with thanks to RP ). LP recommends leaving Belleme Room mat until the floor has been resealed (the existing mat is stuck down )</p> <p>Paul has a number of tasks planned for next week – mostly painting and gutter clearing.</p> <p>Date for next MRI scan needed</p> <p>See also Chairman's report.</p>	BN

<b>Stage Refurbishment project</b>	<p>MB reported on progress with drawings now being available to enable contractors to be approached. The plan involves reducing the depth of the back of the stage by about 50 cm, erecting a more permanent back wall with storage behind.</p> <p>MB has consulted with relevant users re the electrical work and has produced a detailed specification for the work required. Agreed to include an additional lighting bar on long wall opposite the existing one.</p> <p>MB has been approached by a potential user who would like</p> <ol style="list-style-type: none"> <li>the front of the stage to be removed and replaced by demountable staging allowing for another row of seating</li> <li>a mezzanine platform to be erected at the back of the hall for control of sound and lights</li> <li>the proscenium arch to be moved back by at least a metre.</li> </ol> <p>The Trustees present all felt strongly that b and c could not be considered. Apart from the enormous costs it is important to preserve the appearance of the Hall interior.</p> <p>Once quotes are obtained we will need to raise the necessary funds. MB advised that grants are available from the Garfield West Foundation, £30-£150K, closing date for applications is June 30<sup>th</sup>.</p>	
<b>Progression Planning</b>	No discussion	
<b>AOB</b>	<p>Chairs. We discussed the need for links to fix the chairs to each other. BN has enquired and the cost would be about £2k.</p> <p>Several chairs need repair again.</p> <p>BN will order some replacement plastic feet</p> <p>The cooker deep clean has been booked for Feb 18th</p>	BN
<b>Date of next meeting</b>	<p>AOB Wednesday 7<sup>th</sup> February. Wine and nibbles at 6.45, meeting starts at 7.30 pm</p> <p>Committee meeting wed 14<sup>th</sup> March</p>	all