



Goring Village Hall

Chairman's Report for 10th January 2018

PA Switching

I am disappointed that the Twinning Association contractor has now stated that he cannot provide isolation for the Main Hall speakers despite this being a condition of allowing the installation of speakers in the other rooms.

Mike Baker is now investigation ways of overcoming this issue.

Hot Water & Heating Boiler

Our main heating contractor contact at Dunphy's has visited and advised on the plan to install a boiler for hot water to all sinks on the south side of the building and radiator heating for the Garden Room. It may not be as simple as first thought. Chris Dunphy will visit later in January to give further advice and then I will go to tender with a full and detailed scope of works.

Heating

We had a couple of issues with heating not being programmed and burners blown out by strong winds. These were quickly resolved last week

PAT Tester & Testing

I have carried out the majority of the necessary PAT tests on Friday 5th January. All items passed. The remainder will be done by mid January. The PAT Tester then needs to be sent away for calibration.

All fixed Electrical items need to be tested by Colin Silvester.

I will organise this shortly.

Locks

We are all set for the locks to all be changed on 26th January. Keys should be with me by Wednesday 10th for distribution to all Trustees. Inspiration have agreed to manage the keys out to those on the key register. I have drafted an email to all keyholders ready to go when I have the keys at Inspiration.

All organisations that currently have a key (or keys) will be asked to pay a £12 deposit for the privilege (and to reduce the cost to us). Some have more than one key. They will only pay £12 no-matter how many they have. I have decided on a 'no deposit, no key policy' (to deter those who have keys purely for their convenience). Contractors, Trustees and casual users (those who collect and return keys via Inspiration) will not pay a deposit. Those who I have spoken to

are all behind the decision to have 'one key fits all' and nobody has balked at having to pay a deposit.

We need to trial not locking the door from Garden Room to the Toilets and monitor how that goes or GR users will need to be issued with a key to that door.

The side door will also be opened on 26th January. I have asked for twelve keys, one for each trustee, one spare and one for Paul.

MRI

The MRI Scan of 25th May still has some outstanding items.

- Door mats still await installation by Paul
- Worktops for Radiator Shelves and Bar have been fitted but making good and decoration awaited by Paul
- Wooden Bench oiling - to be done in the springtime

Items for Paul:

1. Touch up all paintwork
2. Cobweb & Clean the Main Hall windows
3. Clean Main Hall light fittings
4. Dispose of the redundant step ladder
5. Replace floor sweeper
6. Buy washing up bowl for kitchen
7. Remove and scrap old key safe

Other items

Following a request to use the projector in the Bellême Room I could not find the pole and hook to pull down the screen. I have made up, and labelled, a new one.

I've asked Paul to add the following to his list:

1. Clean & Paint Bar
2. Clean GR Windows
3. Touch up paintwork
4. Fill holes and paint around Disabled toilet light
5. Paint wall around ladies loo light switch position
6. Remove Christmas light hooks and buy replacement tabs

Bernard Novell