



# Goring Village Hall

## Minutes of Village Hall Management Committee: Annual General Meeting Wednesday 19th March 2014: 7.00pm

**Present:** A Matthews (AM) (Chair), B Novell (BN), R. Vallance (RV), D Williams (DW), Mrs P Ankerson (PA), Mrs A Clarke (AC), Mrs L Palmer (LP), Mrs S Wicks (SW)

**Apologies:** Mrs S Bridle (SB), B Jackson (BJ),

		Action
Members of the public present	No members of the public were present.	
2. Minutes of last AGM 2013	The minutes were approved and passed for publication on the GVH web site following a minor error to be corrected by SW.	SW, BN
3. Matters arising from last AGM	There were no matters arising; no actions were carried forward.	
4. Chairman's Report for the year ending 31.12.2011	<p>The chairman thanked all members of the committee for their hard work and support and effort throughout the year in managing the many aspects of the management of the hall. These include:</p> <p>Organisation of cleaning Fire hazard inspections Replacement of equipment (heating system (£10k)) Purchase of new chairs (£7k) Maintenance and refurbishment Managing bookings and hall funds Fundraising Organising energy audit and follow up issues of recommendations for lighting and insulation, grant applications for installation of double glazing Pruning of Grahamsfield trees (£250 in accordance with SODC guidelines)</p> <p>SODC granted planning permission for PV panels on the Garden room roof. It has been decided not to install them as yet because it is considered to be not cost effective.</p> <p>The hall web site has been revamped and consolidated and acts as an important source of information, marketing and as an operational tool for potential hirers.</p> <p>The Chairman offered his special thanks to Dick Williams who is retiring after more than 10</p>	

	<p>years' service on the committee. He has been particularly instrumental in managing a number of projects:</p> <ul style="list-style-type: none"> <li>Hall redecoration</li> <li>External cleaning</li> <li>Dishwasher installation</li> <li>Replacement heating and he is our resident PA expert. He will be much missed.</li> </ul> <p>Also sadly missed is Marguerite Averies who served for 30 years on the committee and sadly died last year.</p> <p>The chairman thanked GADFAS and GGN for their donations of £4000 and £1000 respectively towards the purchase of new chairs.</p> <p>The Chairman announced that he wished to relinquish the role.</p> <p>The committee thanked AM for his chairmanship and leadership during his seven year tenure during which time he has overseen a considerable programme of improvement in the facilities offered by GVH. These include Applying for grants and organising fundraising to enable::</p> <ul style="list-style-type: none"> <li>Refurbishment of the toilet facilities</li> <li>Provision of a new Garden Room, patio and garden</li> <li>Refurbishment of the attic storage rooms</li> <li>Organisation of energy audit.</li> </ul>	
5.Treasurer's Report for the year ending 31.12.2012	<p>The treasurer presented a full set of "signed-off" accounts and spoke to them. Chris Moody acted as independent examiner for the accounts.</p> <p>Key points:</p> <ul style="list-style-type: none"> <li>At December 31<sup>st</sup> 2013, monies in hand totalled £13767.</li> <li>The increased expenditure for Gas, electricity and water reflect price rises.</li> <li>The committee thanked the treasurer for a comprehensive report and the examiner for his work.</li> <li>Garden Room costs related to moving sockets and heaters.</li> <li>Admin costs are £300 to inspiration and £750 to RV.</li> <li>Unpaid cheques are those which were issued in 2012 and cashed in 2013.</li> <li>AM proposed acceptance of the report, seconded by SW. The report was accepted.</li> </ul>	
6.Election of Management Committee officers and members for the coming year	<p>The chairman reminded all that the role of the Trustees and Management Committee is the safe management of a community facility.</p> <p>All members of the committee stepped down.</p> <p>The following are representatives of the main user groups so become members of the committee.</p> <p>Mrs Ankerson: Twinning Association</p>	

	<p>Mrs Palmer: Goring Gap Players      Mrs Wicks: Goring Unplugged      These are required to arrange for their organisations to contact A. Matthews by letter or email nominating them as representatives.</p> <p>AM was persuaded to stand for six months as Chairman: proposed by SW seconded by LP and carried unanimously.</p> <p>The following were co-opted.      RV proposed as Treasurer for six months only by AM, seconded SW and carried unanimously.      BN proposed by AM seconded by SW and carried unanimously.      AC proposed by AM seconded by PA and carried unanimously.</p> <p>The committee agreed to try to find new members who would be prepared to commit for three years and drive the agendas.      Considerable discussion ensued about the best way of doing this. It was agreed to put together an outline of what the role of trustee involves, what expertise would be of particular value, advertise this and invite interested people to have informal discussions with members of the committee.</p>	<p>PA, LP, SW</p> <p>AM, all</p>
7.Any other business	DW handed over details of how the PA system operates.	