



**Minutes of Village Hall Management Committee Meeting
Wednesday 15 January 2025 at 7.30pm**

Present: Mike Baker (MB) (Chair), Phil Davies(PD), Bill Jackson (BJ), Linda Palmer (LP), Lecky Thompson (LT), Roger Wood (RW)
(In minutes Paul Carter (PC), Bill Norman (BN), Colin Silvester (CS), Emma Horswill (EH))

Item		Action
1. Apologies	Mark Kibble (MK), Jack Calder (JC)	
2. Minutes of last meeting	The minutes were approved and passed for publication on the GVH website.	
3. Matters arising	<p>MB was still looking into moving the Hall's documents from Dropbox to Google Drive.</p> <p>The white edging of the stage has been done.</p> <p>The water butt now appears to be working.</p> <p>PD is still researching blinds for the Velux windows in the Garden Room.</p> <p>RW has established that Toby Thurston won't be joining the GVH committee although he is the link with the Parish Council.</p> <p>PC had not yet painted yellow hatched lines next to the defibrillator due to bad weather.</p> <p>MK has replaced the loudspeakers in the hall and the new ones sound much better. Thanks went to him and CS for getting this done.</p> <p>Other matters arising are dealt with under the headings below.</p>	<p>PD</p> <p>LP/PC</p>
4. Chairman's report	<p>MB has largely resolved the new App for allowing the heating to be controlled remotely. The only remaining task is to enable PC to set up profiles and this is in hand.</p> <p>The soakaway at the rear of the hall has become blocked and rainwater is staying on the surface of the patio and flowing onto the lawn. MK had found a plan of the hall which MB had had copied to do with the proposed heating</p>	MB

	<p>system, but this does not show where the soakaways are located. So when the weather is better PC will have to dig it out. LP to add this to his list.</p> <p>Aside from this MB reported it had been a busy two months meeting potential hirers and demonstrating how the AV all works. He was pleased to report that Community Jazz has now overflowed from the Community centre and had their first event in the hall on 10 January.</p> <p>The AGM will be on 26 March in the hall and MB will start advertising this in GGN.</p>	MB
5. Treasurer's report	<p>LT reported that at the end of December, the end of our financial year, with £2.7k of bookings in December, we had finished £2.25k ahead of budget at £42.26k. We continue to receive interest on £50k savings (£1.5k interest to date) so we finished the year £3.73k ahead of budget.</p> <p>Expenditure in December was high simply due to phasing of bills, but overall we finished the year £11.8k below budget, £4.27k of which is expenditure expected on consultants CBG.</p> <p>The hall has £78.3k in the bank a decrease of £2.5k on the year.</p> <p>LT has now set up two factor approvals for sums over £2k with MB being the other signatory. BN has been removed from the account and Jeremy Payne will be auditing the accounts ready for the AGM in March.</p>	
6. Environmental project report	<p>RW reported that in the last two months he and MB had visited Siddington village hall that is very similar in dimensions to GVH, and which installed heat pumps 10 years ago. They are pleased with the installation which is both quiet and doesn't seem to suffer from stratification. The only problem they note is low frequency vibration from the external evaporators. This encourages us to place them away from the hall's neighbours.</p> <p>Siddington also introduced us to a specialist who has helps over 30 village halls and civil amenity buildings to install heat pumps. His name is Hans Ericcson and he has already visited GVH. He estimates the installation of heat pumps, 3 in the main hall and one in the Bellême room, would cost as little as £18k and take 2 or 3 days. He also advocates hanging the external evaporators on the wall round the female toilets which would not require a slab to be built.</p>	

	<p>Following his visit MK, RW and MB had met and agreed the best way forward is to pick up the engagement with our consultants, CBG, and get them to deliver on a specification for the project, then to send that to a number of installers, including Hans Ericsson, for quotation. MK had produced a revised requirement to pass to CBG before he left on a short holiday. MB has commented on this and he and RW will complete their comments in the next few days.</p> <p>MK will then engage CBG to progress to the next stage.</p> <p>BJ thought it would be worthwhile investigating what heating system was used at the Great Hall in Cholsey. This has been overlooked but should be undertaken.</p> <p>Advanced Maintenance are a company that has been in to service the existing gas heaters. They had also shown interest in supplying heat pumps but had first shown even greater interest in supplying solar panels. They had delivered two reports/estimates both with and without battery storage. MB and RW had read these and after discussion with MK we decided this opportunity and the need for heat pumps comprise two independent projects and we should focus on one at a time.</p> <p>MB remains sceptical about the value solar panels could provide due to the orientation of the hall's roofs and shading from nearby trees.</p>	<p>MB/RW</p> <p>MK</p> <p>MB/MK/RW</p>
7. Social media	No report	
8. Maintenance, repairs & improvements	<p>The side door in the Main Hall had jammed just before Christmas. MK was away at the time so a locksmith was summoned in to repair it. That was all successfully completed.</p> <p>The urinal in the gents' toilet needed attention (which might be contributing to higher water bills). Harry Denison had initially indicated the cost would be high but PC was finding it difficult to get any further response from him, and asked if the Committee could help. MB had tried to contact Harry but this had proved impossible.</p> <p>RW said he would look for a plumber to help as he also needs to find one for the Parish Council.</p> <p>LP reported PC had sealed the porch stones and outside brickwork. He had knocked out the defective mortar ready for repointing when the weather allowed.</p>	<p>RW</p> <p>LP/PC</p>

9. Any other business	<p>LP had heard that EH had written to stallholders to say she would not be running the Food Fair at Goring. We would have to find out if she had effectively said it was cancelled, and, if so, decide whether to correct that (which would depend on whether we could find someone else to run it). In reality we don't have enough trustees to take this on at the moment.</p> <p>PAT testing needs to be carried out of the hall's own appliances. MB and RW said they would jointly address this.</p>	<p>LP/MB</p> <p>MB/RW</p>
10. Dates of future meetings	19-Mar-25, 26-Mar-25 (AGM), 21-May-25, 16-Jul-25, 17-Sep-25, 19-Nov-25	All