



**Minutes of Village Hall Management Committee Meeting
Wednesday 6 March 2024 at 7.30pm**

Present: Mike Baker (MB) (Chair), Jack Calder (JC), Phil Davies (PD), Emma Horwill (EH), Bill Jackson (BJ), Mark Kibble (MK), Linda Palmer (LP),
(In minutes Paul Carter (PC))

Item		Action
1. Apologies	Lecky Thompson (LT), Roger Wood (RW)	
2. Minutes of last meeting	The minutes were approved and passed for publication on the GVH website.	
3. Matters arising	<p>MB was still looking into moving the Hall's documents from Dropbox to Google Drive.</p> <p>Since there had been no response to MB's invitation in GGN to sponsor a new garden bench, we would have to fund it ourselves. EH would obtain a quote from a hirer who sold teak garden furniture.</p> <p>Colin Sylvester had not yet fitted a catch on the circuit breaker cupboard.</p> <p>PC had cleaned the stonework round the front door</p> <p>Work on redesign of the garden awaited better weather.</p> <p>Action was under way on changes to the Hall's bank signatories.</p> <p>PD reported that the Goring Gap Players would be delighted to participate in any fund raising events.</p> <p>PC was pleased to be invited to discuss maintenance issues with the Committee but thought it unnecessary at present.</p>	<p>MB</p> <p>EH</p> <p>MB</p> <p>EH/LP</p> <p>MB/LT</p>
4. Chairman's report	<p>1, The Hall had been asked to consider mounting a Queen's Jubilee tile wall made for a project run by Jane Dipple. Goring PC had declined to mount it anywhere. The Committee were reluctant to mount it inside the Hall, but might consider mounting it in the garden. MB would ask Jane Dibble to set up a meeting with LP and EH to discuss.</p> <p>2. The government was consulting village halls about Martyn's Law, which would require those responsible for certain premises to consider terrorist risk and how to</p>	<p>MB/LP/EH</p>

	<p>prepare for a terrorist attack. MB had responded to ACRE that it was quite unnecessary and unsuitable for village halls such as Goring to be involved in this.</p> <p>3. Two hirers had complained about the microphone and PA system not working. It appeared that someone had fiddled with the mixer. MB had reset it and the system was now working. Both he and MK knew how to reset the mixer if the problem arose again. MK thought the speakers were still not working as they should. MB asked him to contact Colin Sylvester.</p> <p>4. The fire detection system was again showing a fault, and MB would get it fixed.</p> <p>5. In 2020 the Committee had worked on a project to put up a board in the Hall listing the names of everyone who had chaired the Committee. This project had been shelved because of the pandemic, but MB had received a suggestion that it should now be revived. The Committee were not keen on spending money on this, at a time when major expenditure on the heating system was planned.</p> <p>6. Because of other personal commitments EH could not give the time needed to organise the Food Fair for 2024, but she would be willing, if given enough help, to organise it for 2025. Preparations would have be started around a year before the event. LP wondered about consulting Woodcote VH but the Committee thought this unnecessary.</p>	<p>MK</p> <p>MB</p>
<p>5. Treasurer's report</p>	<p>LT had circulated the 2023 annual accounts to the Committee, and these would be presented at the AGM. He had also circulated details of bookings and expenses in February, which were modest. We were £2.5k ahead of budget and had £74k in the bank at the end of February.</p>	
<p>6. AGM planning</p>	<p>MB had advertised the AGM in GGN and EH had advertised it in the Hall's social media.</p> <p>LP would ask PC to set out a table and chairs, and would arrange drinks and nibbles.</p> <p>MK would be unable to attend, but would prepare a report on the environmental project in consultation with PD, and PD would present it.</p>	<p>LP</p> <p>MK/PD</p>
<p>7. Environmental project report</p>	<p>MB had visited a site where the air to water solution recommended by Earth Save Products was in operation. He was very impressed. MK thought this might be the best solution for the Hall, but was waiting for the consultants to get back to him. It would provide separate heating and ventilation systems for the Main Hall and Belleme Room (but each could be used for either room) which could be installed in 4 separate stages. The air to water solution would be more expensive than air to air: the cost for the Main Hall was estimated at £28k plus, say, £2k for</p>	

	<p>radiators, against £24k for air to air. (These estimates excluded electrical work and the costs of removing the current system.) It would heat the Hall slightly more slowly and would not provide cooling as well as ventilation, but radiators would be familiar to hirers and possibly more popular than air vents and quieter. A buffer tank would be needed, and it was still to be decided where it would be located. MB had the impression that more big companies were developing efficient air to water systems, so there might be competition on price. He hoped to see the air to air alternative in operation somewhere, so that a fully informed decision could be made. Either way, it looked promising, and he thanked MK for his efforts. BJ said he was exploring fitting a heat pump at home, but had heard they did not function efficiently at an outside temperature below minus 1. MK said this had been discussed in detail with Earth Products, who assured him the system would work adequately at an outside temperature of minus 20.</p> <p>BJ was also looking into radiators manufactured by Trust Electrical, which were claimed to be much more efficient than alternatives. MB said these appeared to be electric rather than water radiators, which would not meet the Hall's objectives. But if BJ had any useful information on heating systems, it would be helpful if he would pass the documentation to MK to consider.</p>	
8. Social media	EH had reported that the number of followers on social media had increased to 565, and she was continuing to advertise events of general interest (and also lost property).	
9. Maintenance, repairs & improvements	<p>MK reported that the carpenter who had worked on the front door had attempted to patch up the broken locking mechanism, but it had not lasted and had stopped functioning. MK had managed to purchase a locking mechanism of the same type at a cost of £128, and he and PD had almost finished installing it. There would still be a risk of hirers finding it difficult to use, and causing wear through misuse. MB suggested seeing how hirers got on before considering any replacement. He wondered if fitting a handle on the inside might help with the problem of the bolt dragging on the floor. MK said he would look into this and also consider writing instructions.</p>	MK
10. Any other business	PD said that the Goring Gap Players wished to fit a new curtain rail towards the back of the stage. The Committee had no objection to this so long as it was done properly. PD said they would also like to store some stuff at the back of the stage during their next production in April. MB said it would be best to arrange this with PC.	

	<p>LP reported very positive feedback from a wedding hire last September, though some problems with the Hall speakers were mentioned (this was before they had been repaired).</p> <p>EH asked if draughts in the Hall would be fixed as part of the heating project. MB said it was intended to prevent draughts as far as possible but there was a problem with one small window which was difficult to fix. EH mentioned in particular a draught through the kitchen hatch. MK said he was not aware of this and would look into the matter.</p> <p>MK said he had received very positive feedback about the Hall facilities from a recent performer at the Comedy Club. MK said the lilac curtains at the side of the stage were unsuitable and wondered if it would be possible to get them dyed. He would look into the cost and report back.</p> <p>MB mentioned that SODC had supplied the Hall with garden waste and recycling bins, which PC was happy to look after.</p>	<p>MK</p> <p>MK</p>
10. Dates of future meetings	27.3.24(AGM),1.5.24, 3.7.24, 11.9.24, 6.11.24	All