



**Minutes of Village Hall Management Committee Meeting (held on Zoom)
Wednesday 16 March 2022 at 7.30pm**

Present: Mike Baker (MB) (Chair), Steve Smith (SS), Roger Wood (RW), Bernard Novel (BLN), John Barrett (JB)

Item		Action
1. Apologies	Bill Jackson (BJ), Jack Calder (JC), Bryan Urbick (BU), Linda Palmer (LP), Phil Davies (PD)	
2. Minutes of last meeting	The minutes were approved and passed for publication on the GVH website.	BLN
3. Matters arising	RW still to contact Tessa Hall (Community First Oxfordshire) regarding questions about heating. All other matters arising had been dealt with or are discussed under headings below.	RW RW/PD/MK
4. Chairman's report	Covid-19 update – All restrictions have been removed but cases are rising again. GVH will still recommend that people use masks but will not introduce any restrictions on users at this time. The 2m distance signs will be taken down but retained. AGM - The date has been set for March 23 rd and advertising has taken place in Genie and GGN. The meeting will be held by Zoom due to rising Covid cases. However only one person has notified MB they wish to attend. MB will advertise by email to all Hall users to ensure users are fully aware and have a chance to attend. NEOS Networks – After 6 months of waiting all our queries about the fibre based broadband network installation have been answered. GVH will not incur any costs, everything being paid for by OCC. At the end of the OCC paid for contract period GVH will not have any obligation to take on a contract with NEOS. The physical	MB MB

	<p>route to and inside the hall has now been agreed. After discussion it was decided to go forward with this proposal and MB will notify NEOS Networks. A wayleave will need to be signed and installation is scheduled for Tuesday 22 March.</p> <p>Doors being left open - There is an issue with users not locking up. MB will email users to remind them it is their responsibility and should they fail to carry this out their keys will be withdrawn in order to keep the hall secure.</p> <p>Thanks – MB expressed thanks to Bernard for all his help over the last two years since stepping down as chair, this being Bernard’s last meeting. Bernard also expressed thanks to Steve for all his help in clarifying and running the accounts for the last three years.</p>	<p>MB</p> <p>MB</p>
5. Treasurer’s report	<p>The hall is in a sound financial position with booking income returning, though expenses too are rising. A further Covid related grant of £2,677 has been secured from OCC. MB thanked SS for pursuing this.</p> <p>Our new energy contract with SSE started on 01 March but SS has no idea how to access this on-line. RW will contact Utility Aid who helped us set this up and share details with SS and MB. Our energy bills will rise significantly and we’ll need to keep an eye on these as we go forward.</p>	<p>RW</p>
6. Environmental project report	<p>RW reported that slow progress is being made. Mark Kibble is pursuing the air change system but a quotation from a consultant to do some scoping work seems very high.</p> <p>Ideally a pressure test needs to be done on the hall to identify how leaky the building is but it’s very hard to carry this out.</p> <p>RW proposed we really should conduct a sustainability audit in order to assess how changes will improve the situation going forward. He will put some thought into how to conduct that.</p> <p>MB requested that before we spend money on consultants for any of the proposals we should visit sites that have each of the proposed options installed to assess for ourselves whether they were suitable or should be eliminated for any reason.</p>	<p>RW</p> <p>RW/MK/PD</p>
7. Social media	<p>JB reported that activity is low but that is hardly surprising given little has been going on in the hall. Hopefully this will change over the next few months.</p>	

<p>8. Maintenance, repairs & improvements</p>	<p>Replacement window still outstanding</p> <p>PAT testing has been organised. RW has it and will be trained by the PC, but will then test both hall and PC appliances.</p> <p>Replacement Cooker – The current cooker has been condemned as it is part corroded and uses the incorrect gas connection, so will be replaced with an electric one. RW has looked into this and Colin Sylvester can recommission the three phase supply in the kitchen. The cost of the work and purchase of a new electric cooker will likely amount to between £3,000 and £4,000. There was discussion about the type of cooker and LPs comments were noted. Given induction cookers may not be as durable in a village hall setting. RW will investigate alternatives and consult with MB/LP what he finds out but the committee was happy to authorise up to £4,000.</p> <p>Belleme Cockerel – A date had been set for the reinstallation on the 23rd March, but Public Clock in fact installed the Belleme Cockerel a week early today on 16 March. BLN shared some photos and it looks marvellous.</p> <p>Wild flower bank – Paul Carter had asked if the bank could be converted to wild flowers to reduce maintenance. It was agreed this could be done. MB will communicate with PC as well as Stephanie Bridle since this may be help Goring in Bloom.</p> <p>Gents toilet flush – The urinal auto flush doesn't seem to be working and this is wasting water. This needs Colin Sylvester to investigate and RW offered to contact him.</p> <p>Brown bin – Paul Carter has asked if we could get a brown bin for garden waste. The trustees agreed but it must be kept in the garden to avoid it being filled with ordinary rubbish by passers-by. MB will communicate with him.</p> <p>Window in main hall – One of the electric windows is stuck open. MB will contact The Wallingford Window Company who installed it to see if they can unstick/repair it.</p> <p>Velux window replacement – MK and PC have replaced the cracked window in the room upstairs. Many thanks to both of them for sorting this out.</p>	<p>MB</p> <p>MB/RW/MK</p> <p>RW</p> <p>MB</p> <p>MB</p> <p>RW</p> <p>MB</p> <p>MB</p>

10. Any other business	<p>Old projector – BLN has the old projector once used in the hall replaced by the one mounted in the ceiling. It was purchased for £50 years ago and is completely written off. The committee decided GVH doesn't need it so donated it to BLN to use or dispose of as he see fit.</p> <p>PAT Test Records – these will be returned and stored upstairs in the committee room.</p>	
11. Dates of future meetings	23 March 22 (AGM, 18 May 22, 20 July 22, 21 Sept 22, 16 Nov 22.	All
12. Meeting closed	9.00pm	