



Goring Village Hall

Minutes of Village Hall Management Committee Meeting (held on Zoom) Wednesday 21 July 2021 at 7.30pm

Present: Mike Baker (MB) (Chair), John Barrett (JB), Jack Calder (JC), Phil Davies (PD), Mark Kibble (MK), Bernard Novell (BLN), Linda Palmer (LP), Bryan Urbick (BU).
In minutes: booking secretary Bill Norman (BN), caretaker Paul Carter (PC).

Item		Action
1. Apologies	Bill Jackson (BJ), Steve Smith(SS), Roger Wood (RW)	
2. Minutes of last meeting	The minutes were approved and passed for publication on the GVH website.	BLN
3. Matters arising	<p>Painting the stage box remained to be done and was now on the MRI list.</p> <p>No further action was needed on shrubs at present.</p> <p>MB had established that a legionella risk assessment was not mandatory.</p> <p>Proposed visits to Blewbury and South Stoke to examine IR heating systems were on hold in the current hot weather.</p> <p>MK's efforts to arrange inspection of ventilation/heat recovery systems had been unsuccessful so far.</p> <p>Arrangements had been made for re-treating the Hall floor in mid-August.</p> <p>A £2508 quote from Public Clocks to repair and re-install the Belleme cockerel had been accepted and the work was in hand.</p> <p>JB had heard nothing further from OCC regarding FTTP.</p> <p>The problem in the gents' toilet had been fixed by Harry Denison.</p> <p>A MRI meeting had been held and a comprehensive list of jobs</p>	<p>PD/BU</p> <p>MK</p> <p>JB</p>

	<p>prepared and circulated.</p> <p>Repainting parking lines and putting up pigeon netting remained to be done and were on the MRI list.</p> <p>Everyone who needed a key to the side door now had one.</p> <p>The poster listing details of the committee had been updated, as had the notice about insurance.</p> <p>The piano had been re-tuned and put back in position.</p>	
<p>4. Chairman's report</p>	<p>MB said we were now in stage 4 of the government's roadmap but the existing guidance of 17 May had not yet been removed or replaced, so the question was what to do now. He suggested that we remove the signs about 2m social distancing (but retain them for future use if necessary); keep up notices about hand-washing and hands, face and space, etc; make the chairs available for use; open the kitchen for use; end restrictions on use of the toilets; continue providing hand sanitisers and keeping them filled; and keep the Hall well-ventilated. In general we should trust to the common sense of hirers, who he expected would be cautious. He suggested keeping the Garden Room as a covid-19 isolation room. The question of whether the one way system could or should be retained would depend on whether we allowed more than one user.</p> <p>LP questioned keeping the Garden Room as an isolation room, since it could be useful for small meetings, and was unlikely to be needed for anyone who developed covid-19, where the priority should be to get them quickly out of the building.</p> <p>BU favoured continuing much the same as now, to reflect general public concern about the risk of relaxing restrictions. Some committee members thought it likely government restrictions would be re-introduced if case numbers continued to rise.</p> <p>There was unlikely to be much use of the Hall over the next two months, and it was agreed that for now use should normally be restricted to one hire at a time, any exceptions (for example where small numbers were involved) to be considered on a case by case basis. (If more than one hire was allowed hirers could still arrange a one way system within each room.) The committee would review this policy at their September meeting.</p> <p>BJ had had to cancel the musical event planned for the coming weekend because of the high cost of insurance, and was keen hirers should be reminded they were responsible for their own insurance. The Hall website landing page would need revision</p>	

	to explain the relaxation of current restrictions and could cover this point. BLN suggested the Hall's hire agreement and risk assessment should also be reviewed.	MB
5. Treasurer's report	SS could not be present but had advised that following the successful application for a £8000 Business Restart grant the Hall had £48700 in the bank and was therefore in a very strong financial position.	
6. Environmental project report	Nothing further to report at this stage.	
7. Social media	MB and JB would agree a wording about Hall re-opening to be put on the website and social media.	MB/JB
8. Maintenance, repairs & improvements	<p>.BLN had posted the MRI list on the Hall's Dropbox. He would keep it updated to show what had been done and who was responsible for the jobs remaining. He asked Committee members to consider the list and put themselves down for any jobs they were willing to do.</p> <p>LP pointed out that PC was very busy at the moment. It was agreed that Ginger Goddard could be asked to do any suitable jobs PC might be unable to fit in.</p> <p>BLN proposed adding to the list the installation of 3 exterior wall-mounted bike racks and also a dog ring, and this was agreed. BLN will arrange.</p> <p>MB had asked Colin Silvester to quote for extending two audio cables to the projector which would assist U3A with their proposed hybrid Zoom/F2F meetings. (The Arts Society were also considering this idea.)</p> <p>The PA mixer had been sent for repair. (MK mentioned that he had a lot of PA equipment and was willing to help with any temporary problems.)</p>	<p>BLN</p> <p>All</p> <p>BLN</p> <p>MB</p>
10. Any other business	<p>The thermometer and other equipment missing from the entrance had not yet turned up. Enquiries might have to be made with hirers. MK said he could lend a thermometer to the Hall in the meantime, if required.</p> <p>LP would take down the curtains before the floor was re-treated.</p> <p>LP reported there had been very positive feedback on the wedding reception recently held at the Hall.</p> <p>MB had been asked by U3A if they could store a lectern and boards somewhere other than the tower. It was agreed this</p>	<p>MB</p> <p>LP</p>

	should be refused for security reasons and because it would set a precedent. (It could be mentioned that the Hall's own lectern was available for them to use.)	MB
11. Dates of future meetings	15 Sep 21, 17 Nov 21	All