



# Goring Village Hall

## Minutes of Village Hall Management Committee Meeting (held on Zoom) Wednesday 16 June 2021 at 7.30pm

**Present:** Mike Baker (MB) (Chair), John Barrett (JB), Phil Davies (PD), Mark Kibble (MK), Bernard Novell (BLN), Linda Palmer (LP), Bryan Urbick (BU).

In minutes: booking secretary Bill Norman (BN), caretaker Paul Carter (PC).

Item		Action
1. Apologies	Bill Jackson (BJ), Roger Wood (RW), Steve Smith(SS), Jack Calder(JC)	
2. Minutes of last meeting	The minutes were approved and passed for publication on the GVH website.	BLN
3. Matters arising	<p>All actions from the previous meeting had been completed apart from the following:</p> <ul style="list-style-type: none"> <li>- PC had not yet painted black the wooden box used as a step to the stage – LP would check with him when this will be done</li> <li>- Some shrubs in the garden might need tying back. BLN will check</li> <li>- MB has still to establish if it is a legal requirement to have a formal legionella risk assessment.</li> </ul>	<p>LP</p> <p>BLN</p> <p>MB</p>
4. Chairman's report	<p>Covid-19 Stage 3 of the government roadmap out of lockdown began on 17 May, and some users returned to the hall including an art show, children's activities, Yoga, and Goring Fellowship.</p> <p>Unfortunately with the delay to Covid-19 step 4 from 21 June to 19 July, some other users who rely upon large audiences have had to change their plans. Of note are the Comedy Club, and Jazz both of which have delayed to post 19 July. Goring Unplugged will now take place outdoors at The Catherine Wheel for this month.</p> <p>More enquiries are being received for events from July onwards and a wedding has been booked for 16/17/18 July.</p>	

	<p>The hirers have requested to use the kitchen which LP confirmed had been cleaned and is ready. It was agreed they will be given permission to use it.</p> <p>Also before the wedding both the garden needs watering and the curtains need to be re-hung. LP will check the curtains are clean and ideally they will be rehung after Monday 12 July when the government hopes to confirm step 4 on 19 July, but before the wedding party starts setting up on Friday 16 July. If necessary a working party will be required as LP may be away.</p> <p>U3A are well advanced in proposing a hybrid lecture allowing both face to face and Zoom participation. They have a technical trial on 08 July. Colin Silvester has been helping with advice. After the trial we should have confirmation of any infrastructure cabling which GVH may need to install to facilitate this.</p> <p>The Arts society are also proposing to run hybrid lectures and will run a trial after U3A.</p> <p>MB reported OCC environmental Health are checking all venues have risk assessments and guidelines for users. MB has sent them our documents and awaits comments.</p>	
5. Treasurer's report	<p>SS could not be present but via email reported things are relatively quiet and we have £39,611 of cash including the pre-payments from users of around £4,000 reported at our last meeting.</p>	
6. Environmental project report	<p>RW is still obtaining quotations for cleaner energy but for electricity it looks like it may cost the hall an extra £1 per week to swap. RW will report in the future before we commit to making a change.</p> <p>PD said he hadn't yet contacted Blewbury hall to see their IR heating but would.</p> <p>BU said South Stoke church also used IR heating and he could introduce us so we could visit them as well.</p> <p>MK reported he had been talking to potential suppliers of ventilations systems. Having had a tour of our hall he believed a ventilation system could be installed in the loft with inlets on one side of the sloping ceiling and exhausts on the other. Ballpark costs would be £5k for the equipment and £10k - £15k for the installation. An issue is getting the attention of potential installers to come and quote for the job because they are all so busy as a result of the pandemic. He will continue to gather information and find a reference site for us to visit.</p>	<p>RW</p> <p>BU</p> <p>MK</p>

7. Social media	JB had nothing to report. As soon as step 4 comes into sight he will start some publicity on social media.	
8. Maintenance, repairs & improvements	<p>JB has a quotation for retreating the hall floor but we need to find a date for this. MB had asked we shouldn't deflect any of the returning users, but the hall diary is littered with provisional bookings which are difficult to work around. MB said he would work with JB and BLN to find space for this work to be done.</p> <p>Belleme Cockerel: BLN had obtained a quotation from Public Clocks who gilded the carp on the cupola. The current quotation is for circa £1,285 + VAT. BLN is exploring if this includes a charge for remounting which seemed unlikely. The committee felt that providing the full quotation including VAT came in around £2,500 we should proceed with the repair and remounting.</p> <p>There was discussion about the potential hybrid meetings using Zoom that U3A and Arts Soc are investigating. GVHs policy on this is we will not subscribe for a Zoom license for the hall. These should be purchased by the users so they can be correctly administer attendees.</p> <p>JB reported OCC has contacted GVH along with all village halls extending an offer to pay for the installation of a FTTP (Fibre To The Home) broadband upgrade and to pay the running costs for 12 months. JB is investigating and will report back.</p> <p>MB reported the tap in the disabled toilet had been replaced.</p> <p>LP reported PC had summoned Colin Silvester to look at a supposed electrical problem in the gent's toilet. MB will ask PC what is going on. (Post meeting note – the urinal flush seems to have failed and Harry Denison will fix it).</p> <p>It was suggested we have an MRI meeting at the hall. MB will arrange with BLN, RW and MK.</p>	<p>MB/JB</p> <p>MB/BLN</p> <p>JB</p> <p>MB</p>
10. Any other business	<p>BLN – Everyone should have a key to the side door that is used as the main hall exit. MB didn't have one and if anyone else is in the same state let BLN know.</p> <p>BLN - The Piano will be tuned on 24 June at 4pm.</p> <p>BLN – The external notice board is getting cluttered. He will</p>	All

	<p>prune it!</p> <p>BLN – the white and yellow parking lines need re-painting but this was put on hold by the pandemic. The will be reviewed next time we meet.</p> <p>BLN -We need pigeon netting above the Belleme Door as we are in danger of having a pair nest there. If they are nesting already we can't move them, but if not we can install netting. BLN will explore with PC.</p> <p>BLN – Our website has had 160 views in 7 days. So interest in using the hall is returning.</p> <p>LP – If we do rehang the curtains in July we need to ensure they are taken down again when the floor is re-treated.</p> <p>MB – Need to find the source of the poster in the hall that shows the management committee's details and update it. BLN pointed MB in the right direction on DropBox and offered to update the posters. MB gratefully accepted the offer.</p>	<p>MB/BLN</p> <p>BLN</p> <p>BLN</p>
<p>11. Dates of future meetings</p>	<p>It was suggested that we have a meeting on Wednesday 21<sup>st</sup> July at 19:30. July was our normal calendar month for a meeting but due to the fact the AGM slipped by a month we lost synchronisation. Given the government are likely to announce further relaxation steps on 14 July, a meeting on 21<sup>st</sup> July would be timely. <b>Please put this in your diary.</b></p> <p><b>21 Jul 21, 15 Sep 21, 17 Nov 21</b></p>	<p>N.B.</p> <p>All</p>