



Goring Village Hall

Minutes of Village Hall Committee Meeting

Wednesday 10th July at 7.30pm, in the Bellême Room

Present: Bernard Novell, Chairman (BLN), Mike Baker (MB), Bill Jackson (BJ), Mrs Linda Palmer (LP), Stephen Smith (SS), Bryan Urbick (BU), Roger Wood (RW), Mrs Yvonne Braby (YB), John Barrett (JB), Phil Robson (PR)

Apologies: Mrs Sally Wicks (SW)

		Actions by
Minutes of the meeting held on May 8th 2019	These were agreed and passed for publication on the website	BLN
Matters Arising	All actions had been carried out apart from those to be discussed under agenda items.	
Chairman's Report	<p>No specific report for this meeting as the agenda will cover all items.</p> <p>BLN confirmed that the Twinning Committee have requested to have lighting in their display cabinet. GVH will fit the electricity supply and Twinning will pay for the lights.</p> <p>BLN reported the miss-use of the Hall by Mr Kelly, and his contravention of several Hall terms and conditions repeated occasions. After consideration the Committee unanimously agreed to cancel all future bookings and to advise Mr Kelly by registered letter that he will no longer be allowed to book the hall for any activity. BLN to draft and send out a letter.</p>	BLN
Treasurer's Report	<p>A report had been circulated prior to the meeting.</p> <p>A discussion was had on the Stage project finances and a separate report is to be issued.</p> <p>BU to brief SS on procedure to obtain Ward Council Grant.</p>	<p>SS</p> <p>YB/MB</p> <p>BU/SS</p>
Stage Refurbishment	The rear stairs to the stage have been replaced.	

<p>Project</p>	<p>May 15 & 16: Sound system being installed.</p> <p>May 28 & 29: Miscellaneous electrical work.</p> <p>May 30th – June 2nd : Sanding of stage floor and rear corridor.</p> <p>July 15th : Stage decoration to be done by Paul Carter. Expected to be 1 week's work.</p> <p>July 29th: Decoration to start.</p> <p>August 6th & 7th: Curtain fitting.</p> <p>Sept 16th : Theatrical lighting to start .</p> <p>GVH has purchased 2 sections of 101 staging. A meeting to be held to discuss the extension to the staging. MB to arrange.</p>	<p>MB</p>
<p>Fundraising and Events</p>	<p>Date for calendar: Food Fair 7th December.</p> <p>LP reported that a small but loyal group of helpers has already expressed willingness to assist at the Food Fair in December. BU to contact SW and assist in the planning.</p> <p>Unfortunately, there is still no response from the Friends to the plea for help maintaining the garden. LP to continue to seek help.</p>	<p>BU</p> <p>LP</p>
<p>Social Media Update</p>	<p>JB reported that the Twitter feed is working well.</p> <p>JB reported that Facebook were proving a tough nut to crack re ownership of the page, but he has succeeded, and the Facebook page should soon be available. JB to advise committee when launched.</p>	<p>JB</p>
<p>MRI business</p>	<p>a) Water Heating improvements: Harry Dennison is continuing to work on this project when the Hall is available. Boiler expected to be working from 14th August. Decoration of pipework and making good will be needed once work is finished.</p> <p>b) Heatmiser controls will be moved by Colin Silvester.</p> <p>c) BLN has asked H Dennison to prepare a quote to replace the taps in the toilets with mixer taps, preferably infra-red operated.</p> <p>d) Inventories; some have been updated eg for kitchen equipment. A fuller list of VH property is required.</p> <p>Various misc. items are to be removed from the back room upstairs, including a PA system owned by Laura Green, BLN to initiate removal.</p> <p>e) Access Audit update: BLN has modified the side gate to open outwards.</p> <p>f) Actions needed after the Fire and H&S audits: some have been completed, others are in progress. Report to be presented at September meeting.</p>	<p>BLN</p> <p>LP</p> <p>BLN</p> <p>BLN</p>

	<p>g) Fire Detection System: BN proposed moving the panel to the front of the Main Hall, after completion of the stage project. No action reported.</p> <p>h) Key Cupboard code to be changed and new number circulated to those who need to know access.</p> <p>i) Holders of Loft Cupboard keys to be identified, and list updated.</p>	<p>BLN</p> <p>BLN</p>
Free Use of Equipment inventory and terms of use	A list of loan items is being prepared by LP, draft policy circulated, comments received at the meeting and update to be issued. LP/BLN/MB agreed to draw up a list.	LP/BLN/MB
Policy Updates	Some of these have been updated, the Constitution is partly completed. Further meetings to be arranged.	SS/PR/BLN/BU
Turret Clock Survey	To be carried forward. Not a current priority.	BLN/BU
Progression Planning	As there has been no volunteer to be minutes secretary it was agreed the minute writing would rotate.	ALL
AOB	LP has been offered another wooden bench for use in the back garden. MB has offered transport.	LP/MB
	There continues to be problems with the heaters; some make a lot of noise, others go out when there are strong winds. RW to investigate.	RW
	BLN advised that the portrait of Sir Arthur Harris has been restored by the RAF and has been hung in the RAF Club in Piccadilly, London. The committee has been invited to visit the RAF Club to view the portrait in its new home. BLN to confirm date in October. (Thursday 10 th October)	BLN
	Users of the Halls are to be advised not to enter other parts of GVH that are being used. Bill Norman to action, and a note to be put in the GVH newsletter to users.	BLN
	Garden Room Lawn needs to be mown. LP to arrange.	LP
	BU circulated a proposal for a coffee machine. It was agreed to purchase one machine and an additional carafe.	BU
	Paul Carter to be asked to carry out floor staining.	LP
	Proposal to add a canopy over the patio is to be investigated..	BLN
Date of next meeting	Wednesday 11 th September at 7.30pm	ALL