



**Minutes of Village Hall Management Committee: Annual General Meeting
Tuesday 31 March 2026 at 7.30pm**

Present: Mike Baker (MB) (Chair), Jack Calder (JC), Phil Davies (PD), Bill Jackson (BJ), Linda Palmer (LP), Neil Lecky Thomson (LT)

One member of the public was present.

Item		Action
1. Welcome	MB welcomed everyone to the meeting.	
2. Apologies	Mark Kibble (MK),	
3. Minutes of last AGM 2025	The minutes were approved and passed for publication on the GVH website.	
4. Matters arising from last AGM	The PA mixer had been replaced, and the old one repaired and sold.	
5. Chairman's Report for year ending 31.12.25	<p>MB presented the Chairman's Report. 2025 was another normal year. Compared to 2024, hourly bookings were slightly down for the Main Hall and slightly up for the other two rooms but were broadly similar overall.</p> <p><u>Events and Issues</u></p> <ul style="list-style-type: none"> • Some new users such as Community Jazz. • Erroneous reports of the Hall flooding. • Martin's Law doesn't yet apply to us. • PA training carried out for all major user groups. • Hartslock ice cream selling from the forecourt. • Energy contract swapped to Scottish Power – 3 yr fixed. <p><u>Trustees</u></p> <ul style="list-style-type: none"> • Still vacancies for 2 new trustees - filling them a priority for the coming year. <p><u>Maintenance</u></p> <ul style="list-style-type: none"> • Persistent problems with the front door lock. • The projector failed and had to be replaced. • The audio mixer had to be replaced. • The fire detection system needed repair. <p><u>Improvements</u></p> <ul style="list-style-type: none"> • Heating system plans advancing, as discussed later. • Four more tables purchased to replace damaged ones. 	

	<ul style="list-style-type: none"> • Replacement of bench at the front of the Hall. <p><u>Repairs</u></p> <ul style="list-style-type: none"> • A couple of house lights again. • Another gas heater. • Chairs wearing but OK at the moment. <p><u>New Hire Charges</u></p> <ul style="list-style-type: none"> • Charges for putting out tables and chairs: <ul style="list-style-type: none"> • GVH was effectively subsidising this. • Charges increased in September. • Increased hire fees from 1 Feb 2026: <ul style="list-style-type: none"> • 2025 accounts showed small margin between income and expenses. • Increased costs expected for energy, broadband, caretaker, etc. • Reserves need to be increased from £25k to £35k. • No increase since 2017 • Average 18% increase proposed – no objections from hirers. • Fees remain competitive compared with similar venues in the area. <p><u>Thanks</u></p> <p>MB gave thanks to:</p> <ul style="list-style-type: none"> • The trustees for all their hard work and devotion. • Jack Calder for his excellent minutes throughout the year. • Bernard Novell for continuing to support the website. • Bill Norman and Paul Carter for their help and flexibility during the year. • All our users for their understanding and support. • The friends of GVH. • Our suppliers for responding when we need them. 	
<p>6. Treasurer's report for year ending 31.12.25</p>	<p>NLT presented the Treasurer's Report. The accounts are available as a separate document.</p> <p><u>Income</u></p> <ul style="list-style-type: none"> • Income lower than last year - £39,042 compared to £42,256 in 2024. • During the year income from bookings fluctuated as expected – starting the year with a high volume of renewals in Jan, and each quarter seeing 1-2 months of modest volume followed by a high month. • Other significant income: <ul style="list-style-type: none"> • Capital reserves (set aside for the planned heating renewal project) were invested in a low-risk savings account; £1,580 interest earned for the year. • £470 from the sale of an old audio mixer. • No grants, bequests or donations received. <p><u>Expenditure</u></p> <ul style="list-style-type: none"> • As with 2024 we kept operational and maintenance 	

	<p>expenses to a minimum.</p> <ul style="list-style-type: none"> Operational spend was £38,041 in 2025 compared to £34,857 in 2024. Increases in spend: <ul style="list-style-type: none"> Heating project consultation fees of £3,683. Inflationary increases as expected for caretaker and admin fees, utility costs, and cleaning; consumables. Capital expense required for a new projector and new audio mixer. Overall, spend was £10,405 under budget due to low capital and low maintenance expenditure. <p><u>Bank Balances</u></p> <ul style="list-style-type: none"> The expected bookings position, interest earned, and our careful management of expenditure allowed us to carry forward a surplus of £3,052. As a consequence, the cash in the bank increased and stood at £81,331 at the end of December 2025. 	
<p>7. Environmental Project</p>	<p>MB presented a report prepared by MK.</p> <p><u>Need</u></p> <ul style="list-style-type: none"> Heating systems in both the Main Hall and Bellême Room need replacement. <p><u>Solution</u></p> <ul style="list-style-type: none"> Replace existing with latest environmentally friendly technology. <p><u>Progress</u></p> <ul style="list-style-type: none"> Draft and issue User Requirements – complete. Engage consultants – complete. Consultants’ Initial Report – complete. Agree specifications & Tender– complete. Contractor selected – complete. Delays – new electric supply needed – in progress. Install – May/June 2026 (but Festival may delay completion till July). <p><u>Proposed Solution</u></p> <ul style="list-style-type: none"> Install external reversible heat pump fan units on upper walls in Hall and Bellême Room; Install condenser units at rear of building. Install fan extractor in ceiling for ventilation. Centralised control. <p><u>External works</u></p> <ul style="list-style-type: none"> Three external condensers needed: Down the path beside the Bellême room <ul style="list-style-type: none"> New concrete slab New fence for protection. New electricity supply required. Trench from substation for cable – SSE inspection and approval awaited. 	

	<p><u>Costs</u></p> <ul style="list-style-type: none"> • System fully costed with three supplier quotations. • Total projected cost £49,000. • Grant applied for – but project can go ahead if application unsuccessful. 	
8. Election of Management Committee officers and members for the coming year	<p>MB listed the trustees in 2025 and their main areas of responsibility.</p> <ul style="list-style-type: none"> • Mike Baker – Chair • Neil Lecky Thompson - Treasurer • Phil Davies – Environmental Project • Bill Jackson – Licensing • Linda Palmer – Caretaking • Mark Kibble – Environmental Project and Maintenance • Roger Wood – Environmental Project and Maintenance <p>All the current trustees are willing to continue. There being no new candidates to stand as officers or trustees it was not necessary to hold any elections.</p>	
9. Any other business	None	