



Goring Village Hall

Minutes of Village Hall Management Committee: Annual General Meeting Wednesday 29 March 2023 at 7.45pm

Present: Mike Baker (MB) (Chair), John Barrett (JB), Jack Calder (JC), Phil Davies (PD), Bill Jackson (BJ), Mark Kibble (MK), Steve Smith (SS), Roger Wood (RW)
3 members of the public were also present.

Item		Action
1. Welcome	MB welcomed the members of the public to the meeting.	
2. Apologies	Paul Carter (PC), Linda Palmer (LP), Neil Lecky Thomson (LT), Bryan Urbick (BU)	
3. Minutes of last AGM 2022	The minutes were approved and passed for publication on the GVH website.	
4. Matters arising from last AGM	MB had looked into a case of double booking mentioned. There had been no further such problems.	
5. Chairman's Report for year ending 31.12.22	<p><u>Covid</u> 2022 was the third year of the pandemic. The Hall remained open through the Omicron wave in January 2022 and the rest of the year. We continued to recommend face masks and ventilation. This recommendation was finally removed in March 2023, since although cases are still present, they are generally less severe, and people are keen to return to normal.</p> <p><u>Bookings</u> Most users returned, though some were using hybrid Zoom/face to face meetings. Bookings were still not quite back to pre-pandemic levels. Expenses were still being kept below pre-pandemic levels.</p> <p><u>Energy</u> We avoided the worst of the energy price rises since we had negotiated a 2 year fixed price contract ending in February 2024.</p> <p><u>Maintenance</u> The gas cooker was replaced by an electric one.</p>	

	<p><u>Improvements</u></p> <ul style="list-style-type: none"> • The Hall took up an offer from OCC of a free Fibre Broadband upgrade for a period of 3 years, with a 100Mbps data rate. This was finally completed in November. • A monitor screen was added to the Garden Room. • A Zoom interface with the PA system was provided. • Spotlights for speakers were installed. • A wooden wall was constructed at the side of the stage <p><u>Repairs</u></p> <ul style="list-style-type: none"> • The Belleme Cockerel was remounted in April 2022 • Recent vandalism damage down the side path was repaired. <p><u>GVH Environmental Footprint Project</u></p> <p>Investigations were started in 2021 into changing from gas convection heating to an alternative that would use renewable electricity and also potentially free up floor space in the main hall. MB handed over to MK to report on progress. MK explained that the heating system in both the main hall and Belleme Room needed replacement with an efficient new solution using the latest technology to meet our environmental objectives. There were 2 Phases to this capital project: 1. Assess requirements and select a solution; and 2. Tender and award a ‘supply and install’ contract. During the year we drafted requirements for the replacement system and tendered and appointed consultants for phase 1. The next steps are to work with the consultants and review options, then tender for phase 2. We will then need to investigate funding options. The cost might be in the region of £50k and be met from a combination of fund raising and existing resources. It was hoped to complete the project by early 2024.</p> <p><u>Thanks</u></p> <p>MB gave thanks to:</p> <ul style="list-style-type: none"> • The trustees for all their hard work and devotion • Jack Calder for his excellent minutes throughout the year • Bernard Novell for continuing to support the website • Bill Norman and Paul Carter for their help and flexibility during this difficult year • Alan Matthews for auditing the accounts • Our local councillors for their support • All our users for their understanding and support through the pandemic • The friends of GVH • Our suppliers Colin Sylvester and Harry Denison for responding rapidly when we need them. 	
6. Treasurer’s report for year ending 31.12.22	The accounts are available as a separate document. SS reported: <u>Income</u>	

	<ul style="list-style-type: none"> • Income was slightly lower than last year - £38,094 compared to £40,442 in 2021. • Income was higher in 2021 because £23,708 of the income were grants from SODC. • Bookings were significantly higher in 2022 - £35,392 compared to £14,107. <p>SS presented graphs showing income and bookings over the period 2018 to 2022.</p> <p><u>Expenditure</u></p> <ul style="list-style-type: none"> • As with 2021 we kept operational and maintenance expenses to a minimum. • Operational spend was £25,498 in 2022 compared to £24,398 in 2020. <p><u>Bank Balances</u></p> <ul style="list-style-type: none"> • The increased bookings and our careful management of expenditure allowed us to carry forward a surplus of £9,614 • As a consequence the cash in the bank increased and stood at £59,068 at the end of December <p>MB thanked SS for all his work, and proposed that the accounts be adopted and forwarded to the Charity Commission.</p>	
<p>7. Election of Management Committee officers and members for the coming year</p>	<p>MB listed the trustees in 2022 and their main areas of responsibility.</p> <ul style="list-style-type: none"> • Mike Baker – Chair • Steve Smith - Treasurer • John Barrett – Social media and projects • Phil Davies – Projects • Bill Jackson – Licensing • Linda Palmer – Caretaking • Bryan Urbick – Finance and grants • Mark Kibble – Events maintenance & grants • Roger Wood – Project management <p>SS and JB are standing down. MB offered sincere thanks to both of them, along with a small token of appreciation. All the other trustees are willing to continue. Two new trustees are willing to stand: Neil Lecky Thomson, as Treasurer, and Emma Horwill, with responsibility for social media and fund raising. All present agreed, and MB welcomed them formally to the Committee.</p>	
<p>8. Any other business</p>	<p>Sue Hookway thanked the Committee for all they had done in the year.</p> <p>Bernard Novell was pleased the Committee was in good hands and remained committed to a policy of continuous improvement, just as under his own and Alan Matthews’ chairmanships. Now that things were returning to normal after the pandemic, he hoped</p>	

	<p>it would be possible to revive some projects that had been deferred, such as the installation of a projector in the Belleme Room and a canopy for the rear patio. MB said there would certainly be improvements apart from the heating replacement. One project under way was replacing the front door. MK was investigating this and reported that it should be possible to find off-the-shelf replacement oak doors but some carpentry adjustments would be needed.</p> <p>Bernard thanked SS for the huge help he had given him when he was chairman.</p> <p>Bernard was happy to continue managing the Hall website (and to help in any other way he could) but suggested appointing a deputy web manager in case he was unavailable. MB would discuss with the Committee.</p>	MB
--	---	----