



Goring Village Hall

Minutes of Village Hall Management Committee: Annual General Meeting Wednesday 13th February 2019: 7.30pm

Present: Bernard Novell (BNo) (Chair), Mike Baker (MB), John Barrett(JB), Bill Jackson (BJ), Bryan Urbick (BU), Roger Wood, Mrs Yvonne Braby (YB), Ms Jeanette Rosato (JR), Mrs Sally Wicks (SW)

Apologies: Phil Robson (PR), Mrs L Palmer (LP),

Item		Action
Members of the public present	11 members of the public were present.	
2.Minutes of last AGM 2018	The minutes were approved and passed for publication on the GVH web site	BNo
3.Matters arising from last AGM	All actions have been completed.	
4.Chairman's Report for the year ending 31.12.2018	<p>The chairman thanked the eleven members of the public for attending the meeting and welcomed Roger Wood as a recently co-opted trustee. The chairman introduced all trustees with a brief outline of the areas of responsibility they cover.</p> <p>A separate Chairman's report is attached but headline statements are:</p> <p>Ongoing Improvements</p> <ul style="list-style-type: none"> • Significant improvements to the hall continue, the main one is the complete change of locks so that only one key is needed. This has solved the problem of too many keys to the hall being held by individuals who may no longer have need of them. • Main Hall & Bellême Room floors resurfaced • Under stage trolleys refurbished and altered • Additional external notice board • Under stage storage cleared and rubbish disposed of • Old crockery donated to Whitchurch Hill Village Hall <p>Trustee Activity</p> <ul style="list-style-type: none"> • Major planning and fundraising for the Stage Project • Revised scope for water/heating system – Contract awarded • Hallmaster upgrade to version 2 • Bank account opened with Lloyds • Insurance reviewed and large cost saving made • Search for new Treasurer began • Increased use of Social Media (Facebook and Twitter) • Asbestos Survey carried out – Contract awarded for removal • Fire & General Risk Assessment commissioned. Report received 	

	<ul style="list-style-type: none"> • Bookings continue to increase. Hallmaster 2 upgrade has been installed enabling people to look at the booking diary prior to making a booking. • The stage refurbishment working party, under the leadership of MB, has been very busy in producing work packages for the phased programme which includes: structural alterations & strengthening, replacement sound system, drama lighting infrastructure upgrade, electrical improvements, hearing loops, storage, safety, curtains, decoration and asbestos removal • Grant applications have been successful and have been received from SODC, The Gatehampton Trust, Goring Gap News and Goring Gap Players. The Chairman thanked those organisations for their support. The estimated cost of the project is £50k and work will begin the week beginning April 8th and will be completed by the end of the year. Total fundraising and grant income to date is £45,600 • The works have been planned to avoid major disruption to users. The Chairman thanked the working party and Mark Kibble, Richard Palmer and Graham Underwood for their significant input into the planning. <p>The Chairman thanked the following:</p> <ul style="list-style-type: none"> • Fellow trustees for their continuing support. • Caretaker, Paul Carter and booking secretary, Bill Norman for their continuing efficient work. • Colin Silvester (Prestige Electrics) for lighting work • Harry Dennison for plumbing work • Karen Kelly for continuing donations from her origami workshops • All the regular users of the hall • The Friends and supporters of the hall for giving their time and money. 	
<p>5.Treasurer's Report for the year ending 31.12.2014</p>	<p>The treasurer's full report is available as a separate document. The overall financial position of the hall is good:</p> <ul style="list-style-type: none"> • Hall bookings have increased by £9k but there have been increased costs of caretaking, booking secretary, gas, electricity and water were expected as a consequence. • Total income was £55,926, total expenditure £34,983 • Funds available are £42,357 of which £17,000 has been allocated to the stage improvement project. 	
<p>6.Election of Management Committee officers and members for the coming year</p>	<p>All members of the committee stepped down and were re-elected unanimously with the exception of JR resigned from the committee. BNo thanked JR for her efficient handling of the finances especially as it was a difficult period of time when she stepped in. She was presented with a gift to show appreciated of her work.</p> <p>The following are representatives of the main user groups so become members of the committee. Mrs Palmer: Goring Gap Players Mrs Wicks: Goring Unplugged Bill Jackson Jazz Phil Robson: Twinning Association.</p> <p>Steve Smith was nominated by BNo, seconded by BJ and was</p>	

	warmly welcomed to the committee as Treasurer.	
7.Any other business	<p>A member of the public asked about the new sound system. The new radio microphones will be kept in the cupboard under the stairs and all users will be trained in their correct use. MB will send a copy of the specification for comment.</p> <p>A new lectern will be purchased and the old one disposed of. A member of the public who is interested in the old lectern is advised to speak to the Chair of the Arts Society. A member of the public was assured that the stage project work will not take place when she has booked the hall.</p>	All